



*Mission: To facilitate collaboration, cohesion, and cooperation between international off-highway vehicle agencies, stakeholders, and enthusiasts.*

**NOTICE OF MEETING**  
**of**  
**The International Off-Highway Vehicle Administrators Association**  
**(INOHVAA)**

Notice is hereby given to members of the International Off-Highway Vehicle Administrators Association (“INOHVAA”) and the public that INOHVAA will hold its annual meeting on **Wednesday, October 16, 2023** beginning at **4:00 p.m. (Central Time)** at the **Minneapolis, Minnesota [Double Tree Park Place](#) Located at 1500 Park Pl Blvd, Minneapolis, MN 55416.**

**AGENDA**

**(The Chair reserves the right to set the order of the agenda.)**

**A. CALL TO ORDER**

**B. MEMBER ROLL CALL**

**C. AGENDA ITEMS**

- 1. Board update (Presenter: Matthew Eberhart, Board Chair)**  
INOHVAA Board Chair, Matthew Eberhart will provide attendees an update on the organization to date.
- 2. Approval of Minutes of May 2, 2024 Quarterly Meeting.**  
The organization will consider and may take action to approve minutes from the May 2, 2024 Quarterly Meeting.
- 3. Financial Report (Presenter: Scott Morrill, Secretary Treasurer)**  
Secretary/Treasurer, Scott Morrill will provide members and update on revenues, expenditures, and invoicing processes.
- 4. INOHVAA By-Laws Overview. (Presenter: Bruce Lawrence, Member at Large)**  
INOHVAA Member at Large Bruce Lawrence will provide attendees an overview of the organization’s by-laws and outline on how INOHVAA operates.
- 5. Next Steps (Presenter: All)**  
The organization will discuss building committees, logistics, and membership onboarding.
- 6. Election of 2025 Board Chair (Presenter: All)**  
The organization will nominate and elect its Chair to serve a 2-year term.
- 7. Election of 2025 Vice Chair (Presenter: All)**  
The organization will nominate and elect its Vice Chair to serve a 2-year term.

**8. Election of 2025 Treasurer (Presenter: All)**

The organization will nominate and elect one Treasurer to serve a 2-year term.

**9. Election of 2025 Secretary (Presenter: All)**

The organization will nominate and elect one Secretary to serve a 2-year term.

**10. Election of 2025 Member at Large (Presenter: All)**

The organization will nominate and elect one Member at Large to serve a 1-year term.

**D. FUTURE AGENDA ITEMS**

Members may identify items or issues they wish to be considered for inclusion on a future agenda.

**E. FUTURE MEETING DATES**

- Bi-Monthly Board Meeting:
  - Tuesday, November 19, 2024
  - Tuesday, January 21, 2025
  - Tuesday, March, 18, 2025
  - Tuesday, May 20, 2025
  - Tuesday, July 15, 2025
  - Tuesday, Sept 16, 2025
- Quarterly General Meetings
  - Tuesday, January 7, 2025
  - Tuesday, April 18, 2025
  - Tuesday, July 8, 2025

**F. ADJOURNMENT**



Matthew Eberhart, Board Chair